

Library Board Meeting

5/2/2022

Members present: Debbie Rickman, Charlie Mitchell, Shawn Wheeler, and Sharron Tebo; Guests: Marilyn Brewster, City Manager Clint Holmes, Mayor Julie Miller, and Librarian Shirley Wood

Meeting called to order with the pledge at 7:03pm. Motion to accept last meeting minutes by Sharron. Motion seconded by Shawn, and all were in favor. Special Budget Meeting at 7:05 pm. Open discussion about the budget went on. Motion by Sharron to approve the 2022/2023 budget. Motion for the budget seconded by Shawn and all in favor. Meeting closed at 7:19 pm

As of this date, we had \$68,290.85 in our checking account. Motion by Debbie to pay the bills for the month. Motion seconded by Sharron. Motion passed, and bills paid. King and King will do the audit the 29th and 30th of June. Alex was still working on the lights and still waiting on James Oliver to finish cabinets. Have not made a decision on who will do payroll yet. We want to table this for now. District Library is still being worked on, but is close.

Open discussion on what we would like to see in the new director. What is our goal for hiring one? Technology insight is important. It is also important that they have insight on how to make the library run. We envision someone that knows the ropes. Job posting should go on Indeed.com soon. Motion to pass the job description posting by Sharron to Facebook and Indeed. Motion was seconded by Shawn, and all in favor to pass the motion. With help from Clint and Kate we have interview questions we are looking over. Motion by Sharron to pass the interview questions. Motion was seconded by Shawn, and all in favor to pass the motion.

We have the new laptop donated and thought about labeling them A,B,C,D or 1234. Charlie has them all set up to use. Yearly we get a \$1,500 grant. This makes our yearly cost for Air Advantage only \$300.00 a year. White Pines is looking into giving a card for discounts around the areas for things.

Marilynn asked why Apollo was put on hold, and we said no need to train Shirley when she was leaving soon. Motion by Sharron to adjourn. Motion seconded by Debbie, and all in favor. Meeting adjourned at 8:20pm.